

**Regional Financial Statement**

Junior Science & Humanities Symposia  
 Academy of Applied Science  
 24 Warren Street, Concord, NH 03301  
 Tel. 603/228-4520; FAX 603/228-4730

Internal Use Only
FY
\$\$ Award
Adv \$\$ Pd
Bal \$\$ Due
Date Final Pd

**REGIONAL SYMPOSIUM**

**DIRECTIONS:** *Please see JSHS Financial Guidelines [www.jshs.org](http://www.jshs.org)*

**Budget** - Complete appropriate columns; return signed original with proposal. Keep copy for your file.

**Actual** - Complete appropriate columns; return signed original as final invoice. Keep copy for your file.

<i>Direct Expense Items</i>	<i>Budget JSHS Subgrant</i>	<i>Budget Other Sources of Funding</i>	<i>Actual JSHS Subgrant</i>	<i>Actual Other Sources of Funding</i>
1. Administrative Expenses				
Director/Coordinator	\$ _____	\$ _____	\$ _____	\$ _____
Office Support	_____	_____	_____	_____
Other (Describe)	_____	_____	_____	_____
Total Administrative <i>(may not exceed 25% of Total Direct Expenses or \$3,000, whichever is less)</i>	\$ _____	\$ _____	\$ _____	\$ _____
2. Operational Expenses				
Speakers	\$ _____	\$ _____	\$ _____	\$ _____
Food	_____	_____	_____	_____
Lodging	_____	_____	_____	_____
Travel	_____	_____	_____	_____
Office Operations	_____	_____	_____	_____
Printing	_____	_____	_____	_____
Facility Rental	_____	_____	_____	_____
Miscellaneous <i>(May not exceed 5% of Total Direct Expenses)</i>	_____	_____	_____	_____
Total Operational	\$ _____	\$ _____	\$ _____	\$ _____
<b>Total Direct Expenses (Administrative + Operational)</b>	\$ _____	\$ _____	\$ _____	\$ _____
<i># Student participants</i> _____				
<i># Teacher participants</i> _____				
<i># Other participants</i> _____				

**Budget Expenditure Approval:**

**Actual Expenditure Approval\***

\_\_\_\_\_  
 Signature of Authorized Representative      Date

\_\_\_\_\_  
 Signature of Authorized Representative      Date

\*This signature releases the Academy of Applied Science, Inc. (AAS) on behalf of the U.S. Military (hereinafter called the Government), and discharges the AAS and the Government, their respective officers, agents, and employees, of and from all liabilities, obligations, claims and demands arising from this subgrant and in consideration of the sum of \$ \_\_\_\_\_ which has been or is to be paid to \_\_\_\_\_ (Subgrantee). In the event that any part of the sum paid is not expended by the Subgrantee, those funds will be returned to the AAS. The Subgrantee hereby assigns all rights, title and interest in and to all such unexpended funds, refunds, rebates and credits, to the AAS, and agrees to effect prompt payment of the same.