



Directions for Submitting PDF Forms

1. Adobe Acrobat Reader 5.0 and above is necessary for completing forms electronically and submitting them via e-mail. [Click here](#) to download the free software.
2. If you already have Acrobat Reader installed or after installing the necessary software, open the form in Acrobat Reader and fill out the information.
3. At the end of the form, there is a button that you can click to e-mail the information or print a copy for your records.
4. If you need to add attach additional documents, please attach them to the e-mail message with the form.
5. If you have any questions about submitting forms, please contact Kate Trojano or Doris Cousens at (603) 228-4530.



JSHS Regional Symposium Annual Report

Region:

Reported completed by:

Name:

Organization:

email:

Date submitted:

A. Report actual participation in regional symposium

Number:	Participating in symposium	From a pool of how many applicants
Student attendees (non-competing)		
Student presenters (competitive)		
Teachers		
Guests		
Speakers		
Other		
Totals		

B. Report gender, ethnicity and racial identification of total student participants (competitive and non-competing). If actual numbers are unavailable, please estimate.

Actual

Estimate

Gender

Total male student participants

Total female student participants

Ethnicity

American Indian or Alaskan Native

Asian

Black or African American

Hispanic

Native Hawaiian or Other Pacific Islander

White, non Hispanic

Middle Eastern

C. Volunteer hours contributed to JSBS – Reported to military as in-kind support and to demonstrate “matching funds.” (Please remember to report indirect support on the JSBS regional symposium financial statement.)

	Type of contribution	Number of individuals	Estimated total hours
Administration staff			
Faculty			
Graduate and undergraduate students			
Pre-college teachers			
Invited speakers			
Other			
	Totals		

D. Do you charge a registration fee to cover total symposium expenses?

Registration fees represent what % of total funding?

E. Are other awards contributed to the JSBS regional symposium?

If yes, please check below the type of award and report on the number and estimated dollar value.

Check all that apply	# awards	Est. total dollar value
Student – cash award		
Student – scholarship		
Other prizes – i.e. medallions, certificates, etc.		
Teacher award		
Other		

List organizations that contribute awards, type award and dollar value:

F. Does the military directly participate at your symposium?

1. What type organization? Check all that apply.

ROTC (Army, Navy, or Air Force)

Military R&D laboratory

National guard or reserve unit

Other

2. List the name of contributing military organization(s)

G. Symposium programming

1. What activities are planned during your symposium? Check all that apply

Career panels or sessions

Lab visits – on-campus

Lab visits – off-campus

Keynote presentations

Humanities component

Poster sessions

Speaker orientation for student presenters

Student mixer or other social activities

Teacher workshop or exchange

Other

2. Keynote speakers – Are efforts made to include role models in the sciences, technology, engineering, or mathematics?

H. Student application process and requirements

1. Do students apply to be symposium observers?
2. Do students apply for the competition?
3. What grade levels may apply for presenter?
7. Is an abstract required during the initial application?

If yes, what is the length of the abstract? Check only one

200 words or less

>200 words but less than one page

Extended abstract >1 page

8. Is a paper required from the student presenter?

If yes, when? – Check only one

Initial application

Upon acceptance of abstract

At symposium

Other

9. Is a teacher/mentor statement on the student's contribution required from the student presenter?

10. Is a statement on animal experimentation required from the student presenter?

11. Is a blind review of the applicants' abstract/paper conducted?

If yes, do you restrict the number of presenters from a given high school?

Please state "quota" per school.

12. Students who compete in JSHS with the same project year after year must demonstrate in subsequent applications that new or advanced research was completed. A completely different research question may also be posed. Is this monitored?

13. What time constraints are followed for the student presentations?

Oral presentations

Follow National – 12 minutes

Other – ___ minutes

Q&A Period

Follow National – 6 minutes

Other – ____ minutes

14. If you conduct concurrent sessions, do you follow the six categories of competition established by the National JSHS Program sponsors?

If not, why?

J. Regional symposium representation at National

1. How many students are selected at your regional symposium to attend National?

If more than 5 students attend, what organization supports the costs for additional students?

2. Do any teachers from your regional attend National?

If yes, what organization supports the costs for teachers?

3. If poster sessions are conducted do you select a poster presenter to attend National?

4. What selection criteria are used to select the National JSHS student delegates?

If other, please describe –

K. Participants list. Please attach a document with the name and address of participating high schools, and name and grade level of students.

L. Publicity – Symposium and student participants. Please attach the following documents that are applicable:

- Any student success stories, including current year participants or former participants. Describe in layman's terms the research completed by the student, obstacles overcome, successes, inspiration for work, future plans, etc. (NOTE: This information would be used for promotional efforts.)
- any published articles on the symposium and/or student participants
- symposium announcements, brochures, flyers, etc.
- published program
- published abstracts
- sample forms, certificates, guidance on the student paper competition

If you don't have electronic versions of these documents, please mail them to:

Doris Cousens
Academy of Applied Science
24 Warren Street
Concord, NH 03301

M. Directors analysis and comments, including but not limited to:

- Comment on or list ten practices, procedures, or programming activities that continue to ensure programmatic success.
- Future goals and/or needs
- Recommendations for future consideration of the subgrantee, the Academy of Applied Science, and/or the military

N. Teacher Award Recipient

Name of Recipient

High School

email

O. Scholarship Award Recipients

Regional 1st place – \$2,000

Student name – 1st place

Student email – 1st place

Regional 2nd place – \$1500

Student name – 2nd place

Student email – 2nd place

Regional 3rd place – \$2,000

Student name – 3rd place

Student email – 3rd place

Make sure you print a copy of this form for your records before you submit it.